

Instructions for Completing This Form

1. Only one person may use this form. Submit photocopies if more forms are needed.
2. If possible, use a red pen and write clearly. It makes the form easier to read and reduces errors.
3. Use one space for each character, including periods, commas, and necessary blank spaces.
4. Do not report lists below the thresholds.
5. Be sure to use the correct area codes. Some commonly mistaken ones are:

AL: Alabama, not Alaska (AK)

AR: Arkansas, not Arizona (AZ)

MI: Michigan

MS: Mississippi

MA: Massachusetts

UT: Utah; do not confuse with VT (Vermont)

MN: Minnesota

MT: Montana

NE: Nebraska

NB: New Brunswick

NV: Nevada

6. Send the completed form to the address at the top of the reverse side.

This form is used to report 2011 lifelist totals (Areas and Listing Regions and States/Provinces), and 2011 Annual List totals. All areas for which totals may be submitted are listed on the other side of this sheet. Note that each area has a two-letter identification code, which for each state is the same as the U.S. Postal Service abbreviation. Each list has a threshold. For States and Provinces, it is 50% of the most authoritative total reported to us for the area, including accidental, extirpated, and extinct species. We depend on your reports of these totals. Please send them to the reporting address, and cite the compiling authorities. All Lifelist and Annual List totals submitted to ABA must be in accordance with the ABA Recording Rules. That is, any bird counted on these lists must be:

1. within the prescribed area and time period when observed;
2. a species currently accepted by the ABA Checklist Committee for Lists within its area, by the AOU Check-list for lists outside the ABA Area and within the AOU area, and by Clements for all other areas;
3. alive, wild, and unrestrained when observed;
4. identified by the lister, and
5. observed under conditions that conformed to the *ABA Code of Birding Ethics*.

See pages 61 and 62 for the "Interpretations of the Listing Rules." Complete descriptions of the nine Listing Regions and maps depicting their boundaries are also included, along with other resource materials to help you prepare your lists.

AT stands for All Territories & Provinces Added Together, and is determined by adding one's life lists for each of Canada's provinces and territories, 13 areas in all, whether or not you have reached the reporting threshold in all (or any) of them.

TT (Total Ticks) is the same principle, but on a wider scale. It includes all the states, provinces, and territories that lie within the ABA Area (thereby excluding Hawaii, but including Washington DC and the French islands of St. Pierre et Miquelon, which are in the ABA Area).

Definitions for Listing Areas and Regions are on pages 63 and 64.